



GCSE Post-Results Services – Student & Parent Information

The Exam Boards offer a Reviews of Results (RoRs) service for the purpose of addressing concern about results. The RoRs service applies to all written exams and language oral exams. Art exam marks cannot be reviewed. Coursework marks in any subject cannot be reviewed. The range of post-results services offered is as follows:

Clerical re-check – all marks given by the examiner are added up to check that they agree with the initial result. This process is carried out on all units that contribute to the final GCSE grade. This process does not involve any review of marking.

Priority review of marking - a paper is reviewed by a different examiner to ensure that the original examiner applied the agreed mark scheme correctly. Any errors found through review (i.e. insufficient marks awarded in the initial marking or too many marks awarded in the initial marking) will be corrected. Revised marks and, if appropriate, a revised grade will be issued and the original mark and grade withdrawn. *Usually* completed within 15 calendar days.

Standard review of marking – as above but *usually* completed within 20 calendar days.

Priority photocopy / Access to Scripts – This service allows you to request a copy of a marked exam paper. Scripts do not have examiner annotation on them, but you can see the marks.

A review of marking may result in marks and grades going up or down and students are advised to seek advice from the Exams Officer or Subject Leader before requesting a review.

In general terms, a review of marking should only be considered if the original marks awarded are very close (i.e. one or two marks) to the next grade boundary. If a review of marking results in a lower grade, the original mark **cannot** be reinstated. Seek Guidance from the Exams Officer or Subject Leader if you are unsure about which exam paper(s) you wish to have reviewed.

Exam Boards charge for the services listed above and a summary of fees are detailed on the application form.

A GCSE RoRs application form is included in your GCSE results envelope. Consent must be given by the student (unsigned applications or forms signed by a parent cannot be processed) and payment must be submitted with the completed application form. Payment can be made by any debit/credit card except for American Express but **cash will not be accepted**. All card transactions will be processed through ParentMail at a payment desk in the Chill; parents will require their login and card details. If you have any queries regarding your ParentMail account, please contact the School via Tripsandpayments@bourne-grammar.lincs.sch.uk as soon as possible.

A refund of the review of marking fee is issued if the **grade** of an exam paper or overall GCSE **grade** changes as a result of the review. All review of marking outcomes will be emailed and email contact details must be included on the application form.

Please contact Mrs Revell via ExamsOfficer@bourne-grammar.lincs.sch.uk with any queries regarding results, grade boundaries or enquiries about results.

Mr M Hewitt
Deputy Headteacher (Academic)



August 2023

June 2023 Exam Season

GCSE Reviews of Results Service – Application Form

Name:	Candidate Number:
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Please circle which service you require:

Service	AQA	Edexcel	OCR	DEADLINE
Clerical re-check	£8.70	£12.50	£10.00	28 September 2023
Priority review of marking*	N/A	£51.10	N/A	31 August 2023
Standard review of marking*	£40.35	£44.50	£57.50	28 September 2023
Access to Scripts	£2.50	£2.50	£2.50	28 September 2023

**Review and photocopy fees are per exam paper*

Please list subject/unit/paper required (details you can be found on your results statement):

Subject	Exam Board	Exam Unit Code	Paper Number	Service Requested	Cost
Total Cost:					

Fee Paid (at payment desk in the Chill):

Contact details for results (email and phone number):

I have read the attached guidance and give my consent to the head of my School to submit a clerical re-check or a review of marking for the examinations(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking may be lower than, higher than, or the same as the result which was originally awarded for this subject:

Signed by student:

Date: