

**Parents/Carers will:**

- encourage their child to be respectful, safe and prepared in all that they do in School and when participating in School activities
- inform the School of any changes in circumstances that may affect their child's progress, behaviour or wellbeing
- support the School's authority to reasonably and fairly discipline students and work with the School to support their child's positive behaviour
- attend meetings with staff, if required, to discuss their child's progress, behaviour or welfare
- arrange for their child to arrive at School each day punctually, suitably prepared to learn and wearing the correct School uniform
- inform the School of any absence and provide a reason
- ensure that all holidays are taken during School holiday time
- inform the School promptly of any change in contact details
- ensure that communication with the School is undertaken in a respectful manner and emails are sent only to [pastoral@bourne-grammar.lincs.sch.uk](mailto:pastoral@bourne-grammar.lincs.sch.uk) or [academic@bourne-grammar.lincs.sch.uk](mailto:academic@bourne-grammar.lincs.sch.uk) or any other official School email addresses (not those of named individuals) as are advised
- read and support key School policies: Behaviour for Learning; Safeguarding; Drugs and Alcohol

**Students will:**

- be respectful, safe and prepared in all that they do in School and when participating in School activities
- model excellent behaviour for others, both on-site and off-site
- take responsibility for their own behaviour and the decisions they make
- follow reasonable staff instructions and accept reasonable consequences in an appropriate way
- cooperate with, and abide by, any arrangements put in place to support their learning, behaviour and welfare
- attend registration and lessons punctually
- abide by the School dress code at all times
- check *MILK* regularly (at least once per day)
- complete classwork and homework to the best of their ability
- adhere to the Behaviour for Learning policy

**The School will:**

- ensure that the welfare of students is the highest priority
- ensure that students have the opportunity to achieve their full potential as a valued member of the School community
- provide the *best atmosphere* and *best support*, alongside a balanced curriculum
- achieve high standards of work and behaviour through building positive relationships and developing a sense of responsibility
- keep parents/carers informed about their child's progress and behaviour
- keep parents/carers informed about general School matters (through regular meetings and electronic communication, such as the weekly Bulletin)
- update policies regularly and implement them consistently and effectively